



Ministry of
Finance,
Economic
Planning and
Development



BE AN INFORMATION BRIDGE AMONG MINISTRIES AND DEPARTMENTS!!!

Many of the past PSIP proposals had challenges of inadequate, unnecessary information, and/or a lack of logical composition in certain cases. The new proposal templates have been designed to address these issues.

| | |
|---|---|
| The number of errors in this sheet is : | 7 |
|---|---|

New proposal templates for FY2015-16 and Template User Manual October 2014 version developed by MFEPD with the support of JICA CEPSP2 project were distributed to MDAs at PSIP Orientation Workshop and Seminar held in the first week of November 2014. MDAs were given practical training on using the templates with the handbook and the manual as reference document. The majority of participants were satisfied with the design of the new template according to the evaluation form filled by the attendees of the Workshop. While the old version was MS-Word format, the new version of the templates has been developed using Excel format. This change has managed to deal with hurdles that

2. Improve Accuracy Automatically!

The templates with Excel format have error signals and make users realize which parts are compulsory fields. Besides, the drop-down lists and list boxes in the template, and automatic calculation function can help to avoid users to mistakenly type the wrong information. This improves accuracy of the information filled in the proposal template.

were being experienced by practitioners that were using the previous format.

1. Time Saving for PSIP Proposal Writing!

While users had to fill in all the data into blank On-going Project Templates in Word format in the past years, what needs to be done with new Excel Template is only to add and/or modify the template data distributed with pre-filled information loaded from PSIP Database. Additionally, once the templates are submitted, the data is automatically uploaded into PSIP database. This change dramatically reduces the working hours of preparing PSIP proposals, as well as updating the database with latest information.

3. Unified Format Helps Improve Quality of Proposal!

With the old version of the template, most of the proposals submitted did not follow requirements and some columns were left blank. With the new excel template, all MDAs were able to fill the template with adequate information.

| A. GENERAL INFORMATION | | ON-GOING PROJECT PROFILE 2016-18 | | | | | | | |
|--|--|---|---------------------------------------|--------------------|-------------|-----------------------------|---|--|---|
| 1. | PSPID Project Code * | 14 420 009 | PSPF Profile Code 14420P1**009 | | | | | | |
| 2. | Project title * | Aren 18 roadabout - Aren 49 Gulliver | | | | | | | |
| | Project type * | | | | | | | | |
| | Readiness of Project * | | | | | | | | |
| | Project source | | | | | | | | |
| 3. | Affiliating Programme title | | | | | | | | |
| 4. | Alignment to MKDS * | MKDS: <input type="text"/> W <input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> U <input type="checkbox"/> UNRESOLVED MKDS Theme: <input type="text"/> 140 <input type="button" value="Select"/> Infrastructure Development MKDS Priority: <input type="text"/> 430 <input type="button" value="Select"/> Transport Infrastructure and Neighbourhood Partnership Development | | | | | | | |
| 5. | Budget Programme Code * | Code: <input type="text"/> <input type="button" value="Select"/> | | | | | | | |
| 6. | Sector * | Sector: <input type="text"/> 111 <input type="button" value="Select"/> Roads, Public Works and Transport | | | | | | | |
| 7. | Vote Description * | <input type="text"/> 420 <input type="button" value="Select"/> Roads Authority | | | | | | | |
| 8. | Responsible Ministry * | <input type="text"/> 400 <input type="button" value="Select"/> Transport & Public Works | | | | | | | |
| 9. | Implementing Agency * | <input type="text"/> 400 <input type="button" value="Select"/> Transport & Public Works | | | | | | | |
| 10. | Priority within the Vote * | No. <input type="text"/> out of <input type="text"/> projects for FY 2016/16 | | | | | | | |
| 11. | Original Total Estimated Cost (TEC) approved * | 1. Date of Project Approval (yyyy-mm-dd): <input type="text"/> 2. Date of Project Commencement (yyyy-mm-dd): <input type="text"/> 3. Project Total: MWK <input type="text"/> O <input type="text"/> | | | | | | | |
| 12. | Approved Revised Total Estimated Cost (RTTC) in the same or original approval, if in the same scenario as original TEC | 1. Date of revision Approval (yyyy-mm-dd): <input type="text"/> 2. Project Total: MWK <input type="text"/> O <input type="text"/> | | | | | | | |
| 13. | Funding Secured * (MWK) | <table border="1"> <thead> <tr> <th>Fund Source (US\$)</th> <th>Funding Cap</th> </tr> </thead> <tbody> <tr> <td>MWPK <input type="text"/> 0</td> <td rowspan="3">MWK <input checked="" type="checkbox"/> 0</td> </tr> <tr> <td>Donor (MWK) <input type="text"/> <input type="button" value="Select Donor"/></td> </tr> <tr> <td>O <input type="text"/> O <input type="text"/></td> </tr> </tbody> </table> | | Fund Source (US\$) | Funding Cap | MWPK <input type="text"/> 0 | MWK <input checked="" type="checkbox"/> 0 | Donor (MWK) <input type="text"/> <input type="button" value="Select Donor"/> | O <input type="text"/> O <input type="text"/> |
| Fund Source (US\$) | Funding Cap | | | | | | | | |
| MWPK <input type="text"/> 0 | MWK <input checked="" type="checkbox"/> 0 | | | | | | | | |
| Donor (MWK) <input type="text"/> <input type="button" value="Select Donor"/> | | | | | | | | | |
| O <input type="text"/> O <input type="text"/> | | | | | | | | | |
| 14. | Original Project Implementation Period * | FROM: 2014 Jul TO: 2017 Jun 3 year(s) 0 month(s) | | | | | | | |
| 15. | Revised Project Implementation Period | FROM: <input type="text"/> <input type="text"/> TO: <input type="text"/> <input type="text"/> year(s) <input type="text"/> month(s) | | | | | | | |
| 16. | Location * | <input type="button" value="Select All"/> <input type="button" value="Unselect All"/> | | | | | | | |

| Center | | |
|----------------------------|-----------------------------|-----------------------------|
| Northern Region | Central Region | Southern Region |
| L_900 - Gwelo District | L_900 - Gwelo District | L_901 - Blantyre District |
| L_901 - Harare District | L_902 - Debea Town | L_901 - Blantyre Town |
| L_902 - Harare Town | L_907 - Dava District | L_901 - Blantyre City |
| L_910 - Illovo District | L_900 - Harare District | L_902 - Chibambao District |
| L_915 - Illovo District | L_904 - Harare Town | L_903 - Childwalla District |
| L_903 - Masau City | L_902 - Umlango City | L_904 - Chidzulu District |
| L_919 - Nhema Bay District | L_911 - Umlango District | L_905 - Lushaka Town |
| L_925 - Romph District | L_914 - Mubung District | L_912 - Madzinga District |
| | L_920 - Nhema-Kote District | L_913 - Mangochi District |
| | L_922 - Ndudu District | L_917 - Mangochi Town |
| | L_923 - Ndudu District | L_918 - Mutape District |
| | L_925 - Salima District | L_917 - Mwenezi District |
| | L_935 - Salima Town | L_919 - Neno District |
| | | L_921 - Nenge District |
| | | L_924 - Phalandra District |
| | | L_927 - Thyola District |
| | | L_904 - Zimba City |
| | | L_925 - Zimba District |



EDITORIAL TEAM

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Malawi PSIP Portal
Ministry of Finance, Economic Planning and Development

Actual status of 2015/16 Proposal Template submission by votes

The proposal templates submitted by votes are summarized in the following status:

- submitted: The proposal template is submitted to PSIP section
- checked: The proposal template has been checked by PSIP section
- uploaded: The proposal template is uploaded to the PSIP database

| NO | Vote | Institution name | Submitted | Checked | Uploaded |
|----|------|---|-----------|---------|----------|
| 1 | 010 | The Presidency | 0 | 0 | 0 |
| 2 | 020 | Miscellaneous Other Statutory Payments | 0 | 0 | 0 |
| 3 | 030 | Pensions and Gratuities | 0 | 0 | 0 |
| 4 | 040 | Public Debt Charges | 0 | 0 | 0 |
| 5 | 050 | State Residences | 0 | 0 | 0 |
| 6 | 060 | National Audit Office | 0 | 0 | 0 |
| 7 | 070 | The Judiciary | 4 | 0 | 0 |
| 8 | 080 | National Assembly | 0 | 0 | 0 |
| 9 | 090 | Office of the President and Cabinet | 0 | 0 | 0 |
| 10 | 093 | Department of Human Resource Management and Development | 1 | 0 | 0 |
| 11 | 094 | Nutrition, HIV/AIDS, and the National Aids Commission | 0 | 0 | 0 |
| 12 | 097 | Civil Service Commission | 0 | 0 | 0 |
| 13 | 099 | Directorate of Public Procurement | 0 | 0 | 0 |
| 14 | 100 | Defence | 0 | 0 | 0 |
| 15 | 101 | Malawi Defence Force | 0 | 0 | 0 |
| 16 | 110 | Ministry of Economic Planning and Development | 4 | 0 | 0 |
| 17 | 111 | National Statistical Office | 0 | 0 | 0 |
| 18 | 120 | Ministry of Local Government and Rural Development | 0 | 0 | 0 |

Submission Status appears on Website!

Please go to the **Malawi PSIP Portal Website** and check your proposal status now!!

<http://psip.malawi.gov.mw/>

PSIP Database, which is linked to the Portal Web was upgraded to the new version 1.5.02 as of 8th of December, 2014. The new version basically shows the same design as the Excel Proposal Template Ver.1.5.

Registered users are able to find the latest project information on the Web written above (Please note that database registration is necessary to access PSIP Web site).

While there are a number of new functions in the PSIP Database Web, what particularly needs to be emphasized is the submission status of project proposals appearing on the top-page. The page would clearly show whether proposal templates are "submitted", "checked", or "uploaded". Users can check the number of proposals that have been submitted

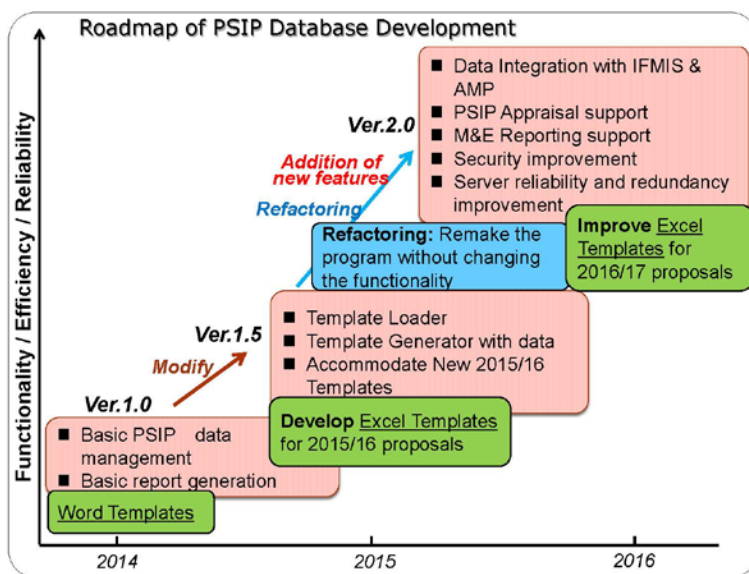
by ministries, and how many proposals are checked and uploaded on the Website by the PSIP Section. This enables monitoring the status of proposal submission by users, and can contribute to the smooth appraisal and budgeting process.

What is the Future of PSIP Database?

Database Ver. 2.0 can bridge project information across the Government of Malawi!

The roadmap of PSIP Database development is shown in the figure on the right. With the support of CEPSP2, redesigning the system program without changing any system functionality has been implemented. The redesigning programme, called refactoring, can accelerate the speed of system development in the future, and make the future development much easier. The refactoring was completed in March 2015, and Ver. 2.0 will be fully released with the new functions listed in the right column in August 2015.

- Data Integration with IFMIS as well as AMP (PSIP-IFMIS interface implementation schedule is not fixed yet. It is highly dependent on the new IFMIS development plan)
- PSIP Appraisal support
- M&E Reporting support
- Security improvement
- Server reliability and redundancy improvement
- Improve Excel Templates for 2016/17 proposals.



I cannot wait till the release of PSIP Database Ver. 2.0!!



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